

# Entrust Training Courses

Dec 23-Feb 24

An extensive range of training courses designed to develop your skills and inspire learners.



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 **Capita**

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Inspiring Futures

**At Entrust, we are passionate about training and skills development and understand your needs are constantly changing and evolving.**

That is why we provide a range of training schemes and courses, across a variety of service areas, to help develop your skills and improve outcomes for you and your school.

Click on the subject areas below to view our courses...

[Education Technologies](#)

[School's Finance](#)

[Governor Services](#)

[SEN and Inclusion](#)

[School Improvement](#)

[First Aid](#)

[Outdoor Education](#)

[Flexible Working](#)

**NEW**

### Next steps...

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)



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for Education

# School resource management **FREE** training

**Entrust is once again this year offering free training and guidance to senior staff and governors to help schools and academies ensure that they manage resources effectively, maximising efficiency and, where relevant, ensuring compliance.**

On behalf of the Department for Education (DfE), Entrust will be delivering a series of webinars covering:

- Integrated curriculum financial planning (ICFP) practical examples
- Funding and financial management
- Strategic financial planning
- Procurement: compliance and maximising value
- Strategic estate management
- Getting the right technology in place
- Strategic workforce planning
- Staff wellbeing and engagement



[www.schoolresourcemanagement.co.uk](http://www.schoolresourcemanagement.co.uk)

# Education Technologies

Training courses

December 2023-February 2024



## Discover the power of Microsoft Learning Accelerators

Microsoft 365 solutions for education can help students catch up, keep up and get ahead. Learning Accelerators tools are designed to help educators unlock the full potential of every student with tools that support foundational and future-ready skills, allowing educators to give individual students more opportunities to learn, practice, and receive targeted coaching instantly in an inclusive environment to support ongoing improvement.

**Date:** 13/12/2023 **Course code:** LTTL-OM-1223-T002 **Time:** 09:30-15:30 **Venue:** Virtual delivery **Cost:** £220

## Filtering and monitoring

The designated safeguarding lead should have lead responsibility for safeguarding and child protection (including online safety and understanding the filtering and monitoring systems and processes in place), the SEND lead may work closely with the DSL to ensure that vulnerable pupils are included in risk assessments and device suitability for filtering and monitoring systems has been considered and is appropriate to meet their needs.

**Date:** 04/12/2023 **Course code:** LTTL-OM-1223-T004 **Time:** 10:00-12:00 **Venue:** Virtual delivery **Cost:** £110

## An introduction to Minecraft for education

This course is designed for teachers with little or no experience in using Minecraft for Education. It will introduce you to the basics of Minecraft, its educational edition, and how to set up and manage a Minecraft classroom. You will also learn how to access and use the ready-made curriculum content that covers various topics such as cyber security, online safety, coding, math, science, history, art, and more.

**Date:** 04/12/2023 **Course code:** LTTL-OM-1223-T005 **Time:** 13:30-16:00 **Venue:** Virtual delivery **Cost:** £110

## Moving to the cloud - helping you reach your destination

The learning objectives of the course are to help you gain insights needed to optimize your on-premises to cloud migration. Using guidance from the DFE, you will consider why cloud migration is important, what you should consider, benefits for schools, GDPR, communication tools, core applications and more. Many schools began their 'journey to the cloud', in terms of the adoption of cloud-based education technologies, long before the pandemic.

However, the impact of the pandemic and the associated interventions made by the DfE undoubtedly accelerated the adoption of a broad range of tools, technologies and practice. Whilst you may feel that your journey has started, many schools are still unsure what constitutes a destination – and whether in the ever-changing world of EdTech a school can ever really consider its final destination reached.

**Date:** 05/12/2023 **Course code:** LTTL-OM-1223-T003 **Time:** 13:30-15:30 **Venue:** Virtual delivery **Cost:** £110

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

## 6 Steps to mastering the 2024 SATs

**FREE**

The data unearthed makes fascinating reading; it can give some strong clues about what might appear in the 2024 tests. In this FREE webinar Education Consultant Jon Chambers will highlight how the information from her analysis can be used to inform your planning – putting you ahead of the curve and on the road to SATs success.

During the webinar, you'll discover:

- the content likely to feature more heavily in 2024 SATs.
- a revolutionary method of gap analysis and gap filling for your class and everyone in it.
- ways to engage reluctant learners.
- free SATs and mastery material to boost your prep.

Jon will show you how LBQ can help you deliver assessment without anxiety (for free!).

**Date:** 11/01/2024 **Eventbrite event:** Click [here](#) to book **Time:** 15:45-16:30 **Venue:** Virtual delivery

## Strategic guidance for governors to meet their statutory responsibility for online safeguarding

Governing bodies and proprietors should ensure online safety is a running and interrelated theme whilst devising and implementing their whole school or college approach to safeguarding and related policies and procedures. They should also ensure their school or college has appropriate filtering and monitoring systems in place and regularly review their effectiveness.

**Date:** 18/01/2024 **Course code:** LTTL-OM-0124-T002 **Time:** 13:00-15:30 **Venue:** Virtual delivery **Cost:** £110

## Move your schools newsletter to the cloud using Microsoft Sway

Break the barriers to online communication with Sway, an easy to use online tool that has a range of built in tools and features, available to all that use Office 365, Windows 10 & 11, Entrust Launch and WeLearn365. Accessible via mobile devices and most modern web browsers for parents to easily read including accessibility tools. During this session participants will get to grips with the basics of Sway and go away with the ability and knowledge how to create and share their own schools newsletters or reports. An idea cloud tool saving schools money and time.

**Date:** 24/01/2024 **Course code:** LTTL-OM-0124-T001 **Time:** 13:00-15:30 **Venue:** Virtual delivery **Cost:** £110

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

## Securus monitoring software training

This session will explain how Securus software meets the monitoring requirements and ensure that you have the required knowledge and understanding of the provision in place for your setting. At the end of the course, you will understand how the software safeguards your school community and be able to log in to the Securus console to review and action the captures appropriately in a time efficient manner. You will be able to access the relevant help information and understand how to make appropriate changes to the software to reduce the number of unnecessary captures or include new captured words or phrases.

**Date:** 19/12/2023 **Course code:** LTTL-OM-1223-T001 **Time:** 09:30-12:00 **Venue:** Virtual delivery **Cost:** £110

## Narrow the reading gap with Reading Progress and Reading Coach through Microsoft Teams

Teachers can assign text for students to read at their own pace to empower and encourage pupils to read. Reading Progress enables students to read texts out loud while being recorded with new features that includes the ability to measure a student's accuracy, speed and prosody. Students will then be told which words they struggled with, omitted or any additional words. Reading Coach specifically targets challenging words for the learning in a personalised review after completing the Reading Progress assignment. Inside Reading Coach, learners practice challenging words with support such as:

- Listening to the correct pronunciation of a word
- Stretching the word to view syllables
- Viewing a picture of the word's meaning

**Date:** 07/02/2024 **Course code:** LTTL-OM-0224-T001 **Time:** 13:00-15:30 **Venue:** Virtual delivery **Cost:** £110

## Network meeting for primary computing leaders

Each network meeting is led by computing experts and will cover a range of topics to keep you abreast of subject information and leadership conversations for computing.

**Date:** 08/02/2024 **Course code:** LTTL-OM-0224-T003 **Time:** 14:00-15:30 **Venue:** Virtual delivery **Cost:** £80

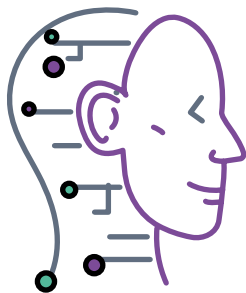
## Essential online safety training for DSLs and deputy DSLs

As part of the session, discussions include identifying vulnerable pupils and understanding motivations to be online that are often driven by some offline vulnerabilities. Acknowledging the specific risks children with SEN and disabilities (SEND) face online, for example, from online bullying, grooming and radicalisation and are confident, as DSL, you have the knowledge to support young people to stay safe online. Strategies and best practice for managing online safety in schools will be shared.. As part of the course, you will explore issues, guidance, and responsibilities for online safety in schools to ensure they meet the requirements of the latest "Keeping Children Safe in Education" guidance.

**Date:** 27/02/2024 **Course code:** LTTL-OM-0224-T002 **Time:** 09:30-15:30 **Venue:** Virtual delivery **Cost:** £220

## Booking your place

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## Digital education and strategy services

Inspire young learners with our range of engaging enrichment days.

### The robots are coming!

£750 for West Midlands Schools

#### Using Lego Mindstorms or WeDo.

Robotics is a growth area in computing and a chance to see the latest technological innovations in your classroom – motivating and inspiring students. Our hugely successful ‘The robots are coming! Learning day’ brings real challenge and excitement to your school. Robots allow students to connect theory with practice and discover a wide range of robotic related fields.

NAO, an amazing humanoid robot, leads the learning and will:

- inspire students to build and programme
- bring robotics to life

With robot challenges and robot races the days can be developed to meet the needs of the school – catering for multiple classes across the day or a more intensive whole school day event.

**We will bring ALL the robots, laptops, iPads etc. You can choose to use one of the following products on your day:**

- **WeDo – Session can be developed for Yr 1 through to Yr 6**  
WeDo is a fantastic, simple-to-use cross curricular tool that enables pupils to learn to construct and then bring their models to life using intuitive drag and drop software. An ideal product for teaching computing but it also brings great value in different subjects as it can be applied to language and literacy, maths, science and design technology – based subjects.

As pupils gain in confidence, they can develop programs that make use of sensors, developing their use of programming. The session also allows pupils to develop and improve different communication, collaboration and team building skills.

- **Mindstorms – session can be developed for Years 4 to Year 11**  
We love getting messy with Mindstorms. We will get your pupils building creatively, developing flexible programming skills and becoming real-life problem solvers. The session will also help you to engage your students in computer science, science, technology, engineering and maths.

Pupils take ownership of the learning process, enabling them to actively develop the problem-solving skills and collaborative outlook necessary to become creators not just consumers.

### Learn more

To find out more please call us on **0333 300 1900 (option 3)** or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

A discount can be applied if you purchase a day per class. Additional travel costs will be incurred if outside of the West Midlands area.



## Digital animated storytelling

£750 for West Midlands Schools

**Inspire your students to become 3D animators through the art of creativity.**

Using iPads and easy to use stop frame animation apps. Pupils will create mini movies based on cross curricular topics. Pupils will learn how to use features such as onion skinning and green screening to create those wow moments to make their stories come alive.

**We will bring all of the iPads and other resources for the day.**

Animation days can be developed to meet the needs of the school – The day can be split into two to work with two classes, if required.

## Artificial Intelligence

£750 for West Midlands Schools

**Artificial Intelligence is fast become the next new thing.**

During the day your pupils we learn the benefits and pitfalls of Artificial Intelligence and Machine Learning.

Pupils will learn about machine learning, by getting them to train a computer to recognise text, pictures, numbers, or sounds, and make things with it in Scratch such as a Chat Bot or a Smart Home.

**This session can be tailored to fit in with the Entrust Computing Scheme of work for AI or delivered as a stand alone session.**

This learning day is ideal for yrs 4 - yr 11.

## Enrichment week

£750 per day for West Midlands Schools

**Combine several of the enrichment days and turn them into a whole school 'Enrichment week'.**

For example:

Day 1: The robots are coming

Day 2: The robots are coming

Day 3: The art of animation

Day 4: The art of animation

Day 4: The robots are coming (Mindstorms or WeDo) or Day 5: Artificial Intelligence and machine learning

Dependant on class and year group numbers.

## Learn more

To find out more please call us on **0333 300 1900 (option 3)** or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

A discount can be applied if you purchase a day per class. Additional travel costs will be incurred if outside of the West Midlands area.

# School's Finance

Training courses

December 2023-February 2024



## Payroll bureau service demos

**FREE**

The demo will explore how the payroll bureau service works and how it can benefit your school/setting. Payroll bureau benefits include:

- People management – easily manage employee leave, sickness, and expenses
- Employee records – letters and contracts are stored in a central place
- Document library – cut down on administration and automatically download letters, contracts and more
- Over 150 reports – hundreds of reports that can be automatically scheduled and analysed in your personalised dashboard
- Statutory returns – workforce census and pension returns are made easy
- Self-serve – employees can download their payslips, amend their information and more
- Cloud based – can be accessed anywhere at any time.

**Date:** 16/01/2024 **Eventbrite session:** Click [here](#) to book **Time:** 14:30-15:30 **Venue:** Virtual delivery

**Date:** 01/02/2024 **Eventbrite session:** Click [here](#) to book **Time:** 14:30-15:30 **Venue:** Virtual delivery

## Integra Centros finance system - new starter training

The training is a one day course designed to help you to input and understand financial data in the SCC School Finance system. It will include the following: Navigation through the system screens and transactions - Income Banking - Purchasing - Invoicing - Basic Reporting - This is a hands on training session where delegates will work through exercises in each subject area in a training version of the live system.

**Date:** 18/01/2024 **Course code:** FS-0124-T001 **Time:** 09:30-15:30 **Venue:** Riverway Centre, Stafford, ST16 3TH  
**Cost:** £370

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

# Governor Services

Training courses  
December 2023-February 2024



## Welcome to being a governor - part 1

This course will explore, with other new Governors, the roles and responsibilities of a Governor, the Governing Board and the Headteacher. We will begin to discuss the techniques that can be used to give confidence in fulfilling this new role, whilst also giving Governors the opportunity to seek advice, ask questions and understand effective practice.

**Date:** 19/02/2024 **Course code:** GS-OM-0224-T002 **Time:** 18:00-20:00 **Venue:** Virtual delivery **Cost:** £110

## Strategic guidance for governors to meet their statutory responsibility for online safeguarding

Governing bodies and proprietors should ensure online safety is a running and interrelated theme whilst devising and implementing their whole school or college approach to safeguarding and related policies and procedures. They should also ensure their school or college has appropriate filtering and monitoring systems in place and regularly review their effectiveness.

**Date:** 18/01/2024 **Course code:** LTTL-OM-0124-T002 **Time:** 13:00-15:30 **Venue:** Virtual delivery **Cost:** £110

## Effective support and challenge

We will explore how, what and why monitoring is necessary and how governors can challenge leaders in a supportive and effective manner.

**Date:** 22/01/2024 **Course code:** GS-OM-0124-T001 **Time:** 18:00-20:00 **Venue:** Virtual delivery **Cost:** £110

## Strategic leadership and vision for governors

We will explore the four different aspects of strategic leadership, as identified in the Governance Handbook, and look at how Governing Boards can put these into practice.

**Date:** 07/02/2024 and 29/02/2024 **Course code:** GS-OM-0224-T003 **Time:** 18:00-20:00 **Venue:** Virtual delivery **Cost:** £195

## Exclusions - the role of governors

The course will also outline good practice with regards to convening a governor discipline committee meeting and will have regard to the most recent national guidance issued to schools.

**Date:** 27/02/2024 **Course code:** GS-OM-0224-T001 **Time:** 18:00-20:00 **Venue:** Virtual delivery **Cost:** £110

## Booking your place

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# SEN & Inclusion Services

Training courses

December 2023-February 2024



# SEN & Inclusion Services

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## Induction for new SENCOs (Special Educational Needs Coordinators)

This short introductory course will provide new or aspiring SENCOs with an overview of the role. The course covers statutory requirements and some approaches to support you as a SENCO.

**Date:** 31/01/2023 **Course code:** SENIS-OM-0124-T001 **Time:** 15:00-17:00 **Venue:** Virtual delivery **Cost:** £110

### Booking your place

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## Bespoke SEN & Inclusion training opportunities



### Respectful restrictive engagement

#### Overview – brief description of training

- Behaviour management with disengagements and restrictive physical intervention
- Understand how and why behaviours escalate and identify triggers.
- Minimise risk through rational approaches.
- De-escalation and increased personal safety. Increased personal safety using disengagement skills. Last resort and least restrictive holding skills to keep everyone from harm.
- Implement post crisis debriefing.

**Suitable for** key members of staff who may experience aggression and violence to minimise harm and keep everyone safe **Delivery:** Full day face to face - staff inset training in Staffordshire and Stoke on Trent **Length:** Inset 2 whole days

### Respectful engagement with disengagements

#### Overview – brief description of training

- Understand how and why behaviours escalate and identify triggers.
- Minimise risk through rational approaches.
- De-escalation and increased personal safety using disengagement skills.
- Implement post crisis debriefing.

**Suitable for:** All staff working with children of any ages **Delivery:** Full day face to face - staff inset training in Staffordshire and Stoke on Trent **Length:** 1 whole day **Cost:** £645

### LEGO for inclusion

#### Overview – brief description of training

Using LEGO or Duplo encourages children to express their thoughts, ideas, and feelings symbolically, which is a more playful, creative and hands-on way of engaging pupils of all abilities. The method ensures a secure and non-judgemental process for solving problems, expressing personal feelings and breaking down barriers that can affect achievement in curriculum based topics for the future. Children use the bricks as a tool for communication, it gives opportunities for staff to utilise the child's interest by using sensitive questioning to gain an insight into the inner world of the child.

**Suitable for:** All staff working with children of any ages **Delivery:** Full day face to face - staff inset training in Staffordshire and Stoke on Trent. **Length:** 1 whole day **Cost:** £645

### How to book

To book your place or find more information, please email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)



## LEGO for inclusion

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**Suitable for:** All staff **Delivery:** Face to face whole staff meeting in Staffordshire and Stoke on Trent **Length:** 2 hours **Cost:** £335

## Attachment and trauma training

### Overview – brief description of training

- Brief look at the theory
- Focus on strategies to support

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 2 hours **Cost:** £335

## Understanding ADHD

### Overview – brief description of training

- Brief look at the theory
- Focus on strategies to support

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 2 hours **Cost:** £335

## Positive behaviour management

### Overview – brief description of training

- Brief look at the theory
- Focus on strategies to support

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 2 hours **Cost:** £335

## How to book

To book your place or find more information, please email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)

## De-escalation training

### Overview – brief description of training

- A look at where behaviour starts
- Identify how behaviour can contribute to a crisis
- Explore techniques to de-escalate behaviour

**Suitable for:** All staff in school including admin **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 2 hours **Cost:** £335

## Autism in school

### Overview – brief description of training

Autism is a lifelong condition that affects the way a person makes sense of the world. An over-view of the Autism Spectrum and areas of impairment in schools.

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1.5-2 hours **Cost:** £335

## An introduction to restorative practice

### Overview – brief description of training

- To provide an understanding of Restorative
- To practice effective communication skills to support children of all ages
- To provide an option to school using punitive approaches for behaviour

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1.5-2 hours **Cost:** £335

## An introduction to sensory issues

### Overview – brief description of training

Children often display difficulties in managing their sensory behaviour. If children have sensory deficits this can impact upon their potential to access the learning opportunities offered in school: A brief-overview of the attachment theory, sensory issues observed in the classroom and discuss strategies.

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1.5-2 hours **Cost:** £335

## How to book

To book your place or find more information, please email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)

## Supporting EAL children and those new to the country

### Overview – brief description of training

- To gain an understanding and overview of EAL
- Identify barriers to learning
- Know how to support EAL and refugee children in school

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1 hour **Cost:** £199

## Meeting the needs of EAL pupils with SEND

### Overview – brief description of training

- To develop a better understanding of the needs of pupils with EAL
- To provide an overview of how to identify pupils with EAL and SEN
- To provide a way forward to address the needs of pupils with EAL and SEN

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1 hour **Cost:** £199

## Supporting the development of vocabulary in EAL learners

### Overview – brief description of training

- To understand why teaching vocabulary is important
- How vocabulary can be built and taught
- Strategies for building vocabulary in the classroom

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1 hour **Cost:** £199

## Nurture training

### Overview – brief description of training

- Background of nurture
- Theory of nurture
- Identify pupils in need of nurture
- Use of the assessment tool for targets and tracking
- Environment
- Timetable/curriculum content
- 1 telephone support session following the training

**Suitable for:** Key staff **Delivery:** In school whole school inset training in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1 day **Cost:** £645

### How to book

To book your place or find more information, please email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)

## Reasonable adjustments

### Overview – brief description of training

- To understand your role and responsibility in meeting the needs of SEN pupils in line with the SEND Code of Practice
- To learn practical strategies for including all learners in lessons through reasonable adjustments

**Suitable for:** All staff Primary or Secondary offer **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar **Length:** 1 hour **Cost:** £199

## Becoming a dyslexia friendly/inclusive School

### Overview – brief description of training

- To enhance own knowledge and influence practice on dyslexia friendly and inclusion approaches
- To consider strategies to develop dyslexia friendly approaches in the classroom

**Suitable for:** All staff **Delivery:** Face to face staff meeting in Staffordshire and Stoke on Trent or webinar delivery nationally **Length:** 1 hour **Cost:** £199

## How to book

To book your place or find more information, please email [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk)

# School Improvement

Training courses

December 2023-February 2024



## Primary English networks spring 2024

This session will provide you with an opportunity to hear all the latest news, receive practical ideas and network with colleagues from a range of schools. These primary meetings focus on sharing up to date news and advice; you will also leave the meeting with ideas for a recommended text that can be used to inspire learning across the primary phase.

We offer both online and face-to-face attendance options:

**Date:** 01/02/2024 **Course code:** SIS-OM-0224-T002 **Time:** 13:30-15:00 **Venue:** Virtual delivery **Cost:** £110

**Date:** 05/02/2024 **Course code:** SIS-0224-T003 **Time:** 13:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 20/02/2024 **Course code:** SIS-OM-0224-T003 **Time:** 13:30-15:00 **Venue:** Virtual delivery **Cost:** £110

## Train like a moderator

This course will enable you to complete similar training to the Y6 accredited moderators. You will have the opportunity to interact with a range of exemplification materials for writing that have been quality assured by STA.

**Date:** 10/01/2024 **Course code:** SIS-0124-T003 **Time:** 09:00-12:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 11/01/2024 **Course code:** SIS-OM-0124-T002 **Time:** 13:00-16:00 **Venue:** Virtual delivery **Cost:** £110

## Inspiring reluctant readers and writers

A course in which you will see the exciting new technology that is available to support your pupils in action. Also, you will explore how to take a fresh look at reading material and drama strategies for successful adaptive learning in your classroom.

**Date:** 12/01/2024 **Course code:** SIS-OM-0124-T004 **Time:** 09:00-12:00 **Venue:** Virtual delivery **Cost:** £110

**Date:** 16/01/2024 **Course code:** SIS-0124-T006 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £220

## End of KS1 assessment and moderation training

This interactive course provides guidance on the correct and effective use of the optional SATs materials and assessment approach. The course will explore provision and expectations in reading, writing and mathematics and will provide practical activities and strategies to implement in the classroom.

We offer both online and face-to-face attendance options:

**Date:** 22/02/2024 **Course code:** SIS-0224-T005 **Time:** 09:00-12:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 23/02/2024 **Course code:** SIS-OM-0224-T004 **Time:** 13:00-16:00 **Venue:** Virtual delivery **Cost:** £110

## Booking your place

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## End of KS2 assessment and moderation training

This session will provide you with an opportunity to hear all the latest news, receive practical ideas and network with colleagues from a range of schools. These primary meetings focus on sharing up to date news and advice; you will also leave the meeting with ideas for a recommended text that can be used to inspire learning across the primary phase.

**Date:** 22/01/2024 **Course code:** SIS-0124-T004 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £220

**Date:** 30/01/2024 **Course code:** SIS-0124-T005 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £220

**Date:** 09/02/2024 **Course code:** SIS-0224-T004 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £220

### Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

# First Aid

Training courses

December 2023-February 2024





## Did you know?

We can offer bespoke first aid training at your school?

Contact us touch to find out more.



### QA level 3 award in paediatric first-aid (RQF) blended learning

This course is ideal for anyone who cares for children in a professional or non-professional capacity. You will gain the necessary skills to administer safe and effective treatment for a range of Paediatric First Aid situations. Including, assessing an emergency situation, dealing with an unresponsive infant or child, CPR, choking, meningitis, head and spinal injuries, anaphylaxis, asthma and more.

The Paediatric First Aid Blended training course will require 6 hours of home learning to be completed prior to the face-to-face element. The face to face day will consist of several practical assessments the result from this will be given to you on the day.

**Date:** 08/01/2024 **Course code:** OES-0124-T004 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 16/01/2024 **Course code:** OES-0124-T005 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 29/01/2024 **Course code:** OES-0124-T006 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 21/02/2024 **Course code:** OES-0224-T004 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

### Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

## Qualsafe QA level 3 award in paediatric first-aid (RQF)

Over a two day period, learners will develop the skills and knowledge needed to deal with a range of paediatric first aid situations, including:

- assessing an emergency situation
- dealing with an unresponsive infant or child
- CPR, choking, meningitis
- head and spinal injuries
- anaphylaxis
- asthma and more

The day will consist of several practical assessments and depending on which course you have booked onto one or two multi choice assessments at the end of the day. The result from this will be given to you on the day.

**Dates:** 12/12/2023 and 13/12/2023 **Course code:** OES-1223-T002 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Dates:** 23/01/2024 and 24/01/2023 **Course code:** OES-0124-T007 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Dates:** 26/01/2024 and 27/01/2023 **Course code:** OES-0224-T005 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

## Level 3 award in first-aid at work (FAW)

Over 3 days of training learners will develop the skills and knowledge to deal with a range of first-aid incidents and situations associated with a work environment. The course will enable the learner to deal with an unresponsive casualty, perform CPR, recognise and deal with a casualty having a seizure and provide aid for both minor and major injuries.

**Dates:** 07/02/2024, 08/02/2024 and 09/02/2024 **Course code:** OES-0224-T002 **Time:** 08:45-17:00  
**Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £320

## Qualsafe level 3 award in emergency first-aid at work (EFAW)

Over a day of training learners will develop the skills and knowledge to deal with a range of first-aid incidents and situations associated with a the work environment. The course will enable the learner to: deal with an unresponsive casualty, perform CPR, recognise and deal with a casualty having a seizure, provide aid for both minor and major injuries etc. AED usage is also covered on the course.

**Date:** 10/01/2024 **Course code:** OES-0124-T011 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 18/01/2024 **Course code:** OES-0124-T012 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 19/02/2024 **Course code:** OES-0224-T009 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

**Date:** 23/02/2024 **Course code:** OES-0224-T010 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £110

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

## Qualsafe level 3 award in first-aid at work requalification (RFAW)

Over 2 days of training, learners will refresh the skills and knowledge required to deal with a range of first-aid incidents and situations associated with a the work environment. The course will update the learner on:

- dealing with an unresponsive casualty, perform CPR
- recognising and dealing with a casualty having a seizure
- providing aid for both minor and major injuries

This course will also enable the learner to recognise and better deal with a range of common medical conditions including diabetes, heart problems, asthma, anaphylaxis etc. AED usage is also covered on the course.

The day will consist of several practical assessments and depending on which course you have booked onto one or two multi choice assessments at the end of the day. The result from this will be given to you on the day.

**Dates:** 01/02/2024 and 02/02/2024 **Course code:** OES-0224-T003 **Time:** 08:45-17:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £220

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

# Outdoor Education

Training courses

December 2023-February 2024



## Educational visits coordinator training course (EVC) - revalidation

This is an Outdoor Education Advisory Panel course and is delivered on their behalf by the Entrust Educational Visits Advisors who are OEAP Course Directors. The revalidation and refresher will give the EVC up to date guidance and latest good practice to enable their establishment to continue to deliver Learning Outside the Classroom experiences including curriculum based visits, adventurous activities, residential and overseas visits. The participant must have completed a full OEAP Educational Visits Coordinator Training course within the last 3 years (the trainer may require evidence of this). This is NOT an Evolve Training session but may refer to the Evolve system throughout the session. It will consist of a presentation along with discussions and tasks for attendees to complete during the training.

**Date:** 10/01/2024 **Course code:** OES-0124-T010 **Time:** 09:00-12:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £90

**Date:** 21/02/2024 **Course code:** OES-0224-T007 **Time:** 09:00-12:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £90

## OAEP educational visits co-ordinator training course (EVC)

The course is provided by the Outdoor Education Adviser's Panel and delivered by the Entrust EVA's, who are OEAP Course directors, and will follow OEAP guidelines and core messages. It will give an overall insight into the benefits of Learning Outside the Classroom experiences including curriculum based visits, adventurous activities, residential and overseas visits. The attendees will be shown how and where to access guidance and be given examples of good practice. This will include information on formulating school and academy policies and procedures including legal requirements, visit planning, use of providers, assessing competency of staff, risk benefit assessments, monitoring visits and evaluating outcomes. It is aimed at people who have been assigned the role of EVC at their establishment but is also a useful course for heads of establishments who are responsible for approving visits. Attendees should have experience of delivering or assisting with educational visits although this is not essential. If an attendee does not have this experience, it is advised that they have a colleague back at their establishment who does have extensive visit experience and can assist the EVC with their role. (Please see guidance on [www.oepng.info](http://www.oepng.info) Document 3.4j, Educational Visits Coordinator. The course will consist of PowerPoint presentations with interactive tasks and discussions spread throughout the day to enhance the presentations and attendees learning. Please note, although we will refer to Evolve throughout the course, THIS IS NOT AN EVOLVE TRAINING COURSE.

**Date:** 14/12/2023 **Course code:** OES-1223-T003 **Time:** 09:00-16:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £190

**Date:** 15/01/2024 **Course code:** OES-0124-T008 **Time:** 09:00-16:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £190

**Date:** 06/02/2024 **Course code:** OES-0224-T011 **Time:** 09:00-16:30 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £190

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

## Outdoor education advisers panel visit leader training

Do you lead visits for children from your school? Do you have the skills to manage your team and the children in the delivery of high quality Learning Outside the Classroom activities? Can you manage risk effectively? This course will allow you to investigate these questions and learn how to lead effectively and safely. It is delivered by Outdoor Education Advisers Panel Trainers and will cover a number of elements including the theory of planning and leading a visits, choosing suitable venues and providers and practical outdoor leadership skills using a number of outdoor locations around the venue. The course is designed for all potential visit leaders across all aspects of education from nursery to secondary and will outline good planning and leadership skills along with examples of good practice.

**Date:** 24/01/2024 **Course code:** OES-0124-T009 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £75

**Date:** 28/02/2024 **Course code:** OES-0224-T006 **Time:** 09:00-16:00 **Venue:** Entrust, The Riverway Centre, Stafford, ST16 3TH **Cost:** £75

## Booking your place

To book your place or find more information, please visit [SLA online](#) and search for your course using the course code. Alternatively, please call us on 0333 300 1900 (option 3) or email us at [enquiries@entrust-ed.co.uk](mailto:enquiries@entrust-ed.co.uk)

# Flexible Working

Training courses  
December 2023-February 2024



Capita, funded by the Department for Education (DfE), are delivering a programme to promote flexible working practices in Multi-Academy Trusts and schools, which includes a series of free training and support webinars.

Webinar and resource topics will include, amongst others, implementing flexible working, best practice and case studies, diversity in the workforce and co leadership and job sharing.

## Developing effective flexible working in primary settings

FREE

This hour-long webinar will empower schools to create a supportive and flexible work environment that benefits both colleagues approaching retirement and the institution as a whole. By addressing cultural and practical aspects of flexible retirement, participants will leave with the knowledge and tools to implement successful programs within their organisations.

**Date:** 15/01/2024 **Time:** 11:00-12:00 **Venue:** Virtual delivery

To book your place click [here](#)

## Smarter timetabling to support flexible working

FREE

This hour-long session will focus on how flexible working can sustain academy trusts and help them to develop and grow. Find out how to effectively manage a central team who work flexibly and how flexible working helps with Central Team recruitment and retention. Hear from our FWAMS, Athelstan Trust, on the lessons they have learnt in their team.

**Date:** 18/01/2024 **Time:** 15:30-16:30 **Venue:** Virtual delivery

To book your place click [here](#)

## Flexible working in conjunction with diversity, equity and inclusion

FREE

This hour-long session will demonstrate how flexible working can be achieved in a SEND school environment, taking into account all stakeholders and challenges which may be faced. Find out about the barriers and issues and how these can be overcome by giving options and choices, enabling and facilitating.

**Date:** 22/01/2024 **Time:** 15:00-16:00 **Venue:** Virtual delivery

To book your place click [here](#)

Find out more about flexible working  
[www.flexibleworkingineducation.co.uk](http://www.flexibleworkingineducation.co.uk)



# Flexible Working

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Flex your way to the top: working part-time and flexibly at senior leadership level

FREE

Join us for this hour-long panel discussion where we hope to “bust” key myths around flexible working at senior leadership level. Our panellists (three senior leaders), all work flexibly or part-time and they will share their practical tips to overcome the challenges, based on their experiences. The webinar will be particularly helpful for current and aspiring senior leaders. However, anyone with an interest in this area is welcome to attend.

**Date:** 25/01/2024 **Time:** 15:30-16:30 **Venue:** Virtual delivery

To book your place click [here](#)

Find out more about flexible working  
[www.flexibleworkingineducation.co.uk](http://www.flexibleworkingineducation.co.uk)

Please click [here](#) to view our courses in more detail or alternatively, contact us on 0333 300 1900 or [information@entrust-ed.co.uk](mailto:information@entrust-ed.co.uk) for more information about our bespoke training solutions.